Rules for Articles Design

1. An article to be submitted to the Notary Bulletin should contain the following elements:

1) a title of the article (in Russian and English);

2) information about authors (in Russian and English):

— author's (authors') full surname, name and patronymic,

— each author's workplace,

— each author's academic degree, academic title (if any),

— contact information (e-mail) of each author;

3) annotation (in Russian and English) — no more than five lines;

4) key words (in Russian and English) — no more than eight;

5) indices of thematic categories of the Universal Decimal Classification and Library Bibliographic Classification (authors themselves can assign UDC and LBC indices to the article using appropriate classifiers or they can contact the staff of scholarly libraries);

6) bibliographical list compiled in accordance with the requirements of GOST, in the language the document is written (it's compiled in alphabetical order and includes the scientific sources cited in the references to the article).

2. Size of the article:

— articles written by doctors and Ph.Ds. should contain no more than 50,000 printed characters including all the footnotes and spaces (up to 25 pages);

— articles by graduate students and applicants should not exceed 20,000 printed characters including all the footnotes and spaces (up to 10 pages);

— surveys, reviews or information should not exceed 3 pages.

Articles, which comprise more than 15,000 characters, should be divided into subsections.

Headlines should be written in bold and there is a line space above and below them that separates the text from the headline.

References and footnotes are set at the bottom of each page and come with the corresponding numbering on the text; they are designed in accordance with GOST (surname, initials, title of the publication, source, location, year, number and page).

If a regulatory enactment is applied, its type (a Federal Law, Decree of the President of the Russian Federation, etc.), date (date of adoption — in numerals, month — in a word, a year of adoption — in four numerals, for example: November 10, 2009), number, full (unabbreviated) name in quotes should be indicated in the text.

6. Black-and-white original jpeg or tif photos of the author(s) of no less than 1MB should be attached to the article.

7. A postal address with a postal code, as well as a phone number must be specified so that a copy of the magazine could be sent to the author.

8. Requirements to the content.

Articles should set out the problem to be considered, reflect the object of study, newness of the research results and the field of their application. Articles should have a conclusion in the end. They should not contain a table, illustration, chart or diagram in the end.